

**Central Union Elementary School District  
District English Learner Advisory Committee (DELAC)  
Wednesday March 26, 2014 Minutes**

**Members Present:** Cindee Rael  
**Administrators Present:** Christina Gonzales, Penny Miller  
**Guests:**  
**Translator:**

**Call to Order**

Unable to establish Quorum. Meeting cancelled.

**Issues**

One parent's work schedule often makes it impossible for her to attend. The two other parents had confirmed they were attending. However, this morning one of those parents was ill which resulted in an inability to establish quorum.

<i>Date when Accomplished</i>	Under state law, the DELAC has responsibility to advise and assist the program administrator and local board of education on all of the following topics:
	Election of members & Officers;
1/29/14	<b>2a.</b> Development or revision of the district's master plan of education program and services for English Learners, including the Local Educational Plan and the Single School Plans for Student Achievement;
	<b>2b.</b> Content and procedures for conducting a district-wide needs assessment on a school-by school basis;
1/29/14	<b>2c.</b> District's program goals and objectives for programs and services for English learners;
	<b>2d.</b> Development or revision of district's plan to ensure compliance with any applicable teacher and instructional aide requirements;
	<b>2e.</b> Administration of the annual language census;
1/29/14	<b>2f.</b> Review and comment on the district's reclassification procedures;
	<b>2g.</b> Review and comment on the written notifications required to be sent to parents;
9/18/13, 1/29/14	<b>3.</b> Training opportunities (contents and materials), planned in full consultation with its members, available to DELAC members to assist them to better understand and assume their roles and responsibilities;
	Waiver requests affecting the English learner program/services; and
9/18/13	Training on District's Uniform Complaint Procedures, including William's requirements.