



Central Union School District
Lemoore, CA

District Advisory Council (DAC)
October 19, 2017
8:30 am

Council Membership

Christina Gonzales – Akers Assistant Principal	Mark Haley – Akers Parent Representative
Nancy Davis – Central Principal	Marco Gonzalez – Central Parent Representative
Courtney Kirchman – Neutra Principal	Erika Alvarez – Neutra Parent Representative
Bill Bilbo – Stratford Principal	Isela Sollars – Stratford Parent Representative
Danny Llamas – Central Community Rep.	Anna Churchill – Title I Representative
Margaret Gladders – NAS Lemoore Community Rep.	Mayrak Takemoto – ELL Representative
Elizabethhe Lozano – Assistant Superintendent of Educational Services	

Call to Order

I. Welcome and Introductions

The following individuals were in attendance: Elizabethhe Lozano, Christina Gonzales, Nancy Davis, Courtney Kirchman, Bill Bilbo, Mark Haley, Marco Gonzalez, Erika Alvarez, Danny Llamas, Margaret Gladders, Andrea Affrunti, Cindee Rael, Scott Chennault and Mark Tompkins.

Council Members Absent: Isela Sollars, Anna Churchill, and Mayrak Takemoto.

Ms. Lozano called the meeting to order at 8:30 am. She welcomed everyone and explained the definition of the District Advisory Council (DAC).

Everyone present introduced him or herself and stated their role for the DAC council.

II. Approve minutes from May 18, 2017

- The May 18, 2017 DAC minutes were read and approved.
- It was motioned, seconded and passed (MSP) by Courtney Kirchman and Mark Haley (Kirchman, Haley) to accept the May 18, 2017 minutes. (10-0)

III. Roberts Rules of Order

- Ms. Lozano shared an outline referencing Robert's Rules of Order and indicated DAC will be following that order.

IV. Roles and Responsibilities

- Ms. Lozano reviewed and shared the definitions of the Chairperson, Vice Chairperson, and Secretary. The Chairperson conducts the meetings. The Vice Chairperson conducts the meeting in the event of the absence of the Chairperson. The Secretary takes the DAC minutes and corresponds with the DAC members to keep them aware of any information regarding DAC.
- Ms. Lozano went over the contents of the binder each member received when they arrived.

V. Elections of Officers

- Nomination was opened for the committee officer positions. Ms. Lozano asked that the Secretary position be held in house by the District secretary or District clerk, to aid in the timely performance of the tasks of this position. All members agreed to this nomination. Nominees were recorded and the following representatives indicated they would be interested in holding the office. They were, Mr. Danny Llamas for the office of Chairperson and Erika Alvarez for the office of Vice Chairperson.

- Ballots were distributed to DAC members and the voting took place. After counting the ballots, it was reported Mr. Danny Llamas will be serving as Chairperson and Erika Alvarez will be holding the Vice Chairperson position. Barbara Williams or Stacey Corbiere will fill the Secretary position.

VI. Educational Terminology

- Ms. Lozano explained the district uses a lot of acronyms and certain phrases when describing different facets of the District and school sites. During this year's DAC meetings, there will be an effort to be sure to explain what the acronyms mean and how they apply to Central Union School District. Ms. Lozano gave examples of this below.
- **Over-Arching Goals**
For the 2017-18 school year, we have two over-arching goals guiding us. The first is the continued development and enhancement of the Professional Learning Communities and the second centers on the foundation of establishing a Multi-Tiered System of Support for our students. Within the over-arching goals is the focus to make sure our students are college and career ready. Ms. Lozano shared a visual of a Multi-Tiered System of Support (MTSS) and informed the panel that an MTSS is a comprehensive instructional framework to address the needs of all students. It includes universal screening of all students, multiple tiers of instruction and support services, and an integrated data collection and assessment system to inform decisions at each. The framework can be used to address academic needs and social-emotional and behavioral needs. She told the committee that some Districts are developing the system and some are refining the system. In CUESD we have many components of an MTSS and are continuing to refine our system.
- One area of focus that addresses these elements is Professional Learning Communities (PLC). PLC is a way of doing business using the best practices to ensure learning for all students. Mrs. Lozano shared that Mrs. Rael is leading the District in the area of PLC with academic needs and she will share what teaching staff is doing in grade level collaborations. Ms. Rael explained that grade level teams focus on four questions during the collaboration process:
 1. What do we expect our students to learn?
 2. How will we know they are learning?
 3. How will we respond when they don't learn?
 4. How will we respond if they already know it?

She continued to share that teachers currently are addressing question 1 & 2, had looked deeply into the standards at each grade level, unpacked and identified essential standards. Once essential standards are identified, then academic targets are determined in each essential standard, and grade level teams develop Common Formative Assessment to determine the students' knowledge and understanding of the learning target being assessed. As teachers continue through this process they move on to questions 3 & 4.

- Ms. Lozano explained that the district is applying for the California Scale-Up Multi-Tiered Systems of Supports (SUMS) Initiative Grant. Ms. Lozano went over the structure of the grant and how it will be used within the district to further identify needs as well as implement and refine the current MTSS at both school sites and district level. She then asked Mr. Chennault to share what training has been provided in the past three years to address current social-emotional and behavioral issues.
- Mr. Haley asked if there was a plan in place to identify a student in need of intervention based on the MTSS strategies. Also, what are the implementation steps of an intervention once that student has been identified? Ms. Lozano explained the steps and shared that a committee has been formed that oversees the social-emotional and behavioral aspect of an MTSS. She explained that the District has a Student Success Team process and the forms and process have been updated district-wide this year. It is through this process that identification of an at-risk student takes place and intervention is provided and monitored.
- Mr. Llamas asked what is the average class size in the district? Ms. Lozano stated the average class size in the district as follows: K-3 = 24, 4-8 = less than 30 vs. State of California = 32. Ms. Lozano offered to pull class size counts. However, Mr. Llamas stated that was not necessary.

- VII. LCAP Overview
Ms. Rael gave an overview of the LCAP (Local Control Accountability Plan). Ms. Rael showed a slide of the plan template. She went over the plan summary to include the demographics of the student population, Over-Arching Goals of the plan, Goal 1-4.
- Greatest Progress
Ms. Rael explained the greatest progress within the district. This is based on the previous year data. Ms. Lozano shared how the academic growth is in accordance with the social, emotional, behavioral growth.
- Greatest Need
Ms. Rael then went over the greatest needs within the district. The LCAP dashboard indicated the greatest need within the district is in Math. Ms. Rael reminded the committee how this plays into the PLC process and how the PLC process will be implemented to address this need.
- Performance Gaps
Ms. Rael explained what a performance gap is. And how this shows where the needs are within the district.
- Mr. Llamas asked if the district or schools were letting the parents know what they are doing to bridge the achievement gaps for students. Ms. Lozano stated the district is still in the building stages of this process. Ms. Lozano then gave examples of some things that the District will be doing to get this information to the parents. Ms. Lozano assured everyone there are things currently in place to address these things and the district is refining this system.
- Ms. Gladders stated she is asked the question by parents within their community, What can I do at home to help my child achieve the essential standards established by the district and sites? Ms. Gladders offered an example of using a trip to the commissary to practice some mathematical activities. Ms. Lozano showed how this type of discussion gives the site administration in attendance some understanding of those things needed within their parent and student population to enhance the success of their students.
- Ms. Rael concluded her overview with the balance of areas of performance gaps.

III. Questions or Concerns

- Ms. Alvarez had a concern regarding bullying at the school site. Ms. Lozano asked her to speak with Ms. Kirchman, her school administrator, regarding this and Ms. Kirchman would meet with her at the end of the meeting.

X. Future DAC Meeting Dates 8:30 a.m.

- November 16, 2017
February 22, 2018
April 19, 2018

Adjournment

Mr. Llamas adjourned the meeting at 9:36 am.

Respectfully Submitted,
Barbara Williams